

IN-PERSON ORAL PRESENTATION GUIDELINES:

Individuals giving their presentation in person in Grand Rapids will prepare a slide deck as well as a recorded version of their presentation that will be available on-demand to all JASM 2022 participants. The recorded version is a critical component for the virtual attendees to have access to all the science content. Please review the following instructions for preparing your talk and refer to your acceptance email regarding the duration of your talk before preparing your talk.

Slide decks (PPTx files only) must be uploaded no later than **24 hours before your session starts via the speaker portal**. They will be uploaded via the speaker portal, which arrived in your inbox (check your spam folder, too) in mid-April. They should be prepared in wide format 16:9. Updates can also be made on site in the speaker preview room but **MUST** occur at least 24 hours before your session.

Video files will be due no later than **May 6, 2022**. You will need to upload an MP4 video file of your talk via the speaker portal, which arrived in your inbox (check your spam folder, too) in mid-April. There are multiple options for preparing video recordings of your talk, here are a few:

- Zoom - [Recording with Zoom Meeting App](#)
- PowerPoint – you can record your talk in [PowerPoint and export it as a MP4](#)
- XCD Recording tool – this is an online tool in the speaker portal that allows you to directly record and save your talk. [Here is a video tutorial describing that process](#)

POSTER PRESENTATION GUIDELINES:

Individuals giving their poster presentation in person will prepare both a printed poster for display in Grand Rapids and will upload a PDF version in the speaker portal. Poster presenters may record an optional short video (under 3 minutes) describing their poster that will be available on-demand to all JASM 2022 participants. Please review the following information related to posting and attending your posters as well as information for uploading a pdf version and optional video for display on the virtual conference platform.

In Person Poster Session

Posters should be prepared and printed with final dimensions under 46 x 46 inches. Two posters will be displayed on each side of a bulletin board. Tacks will be provided in Grand Rapids, but also consider bringing a few extras.

All posters should be hung on Monday, May 16th between 8:00 am – 1:00 pm. Each poster board will be numbered. The day of your poster session was noted in your acceptance letter and your final email sent in mid-April.

Monday Evening Poster Reception	Attend posters Monday, May 16 from 5:30 -730 pm
Wednesday Evening Poster Reception	Attend posters Wednesday, May 18 from 5:30 -730 pm

All posters will need to be removed from the poster hall by 1:30 pm on Thursday, May 19th. Posters remaining after the removal period will be taken down and recycled by JASM 2022 staff.

PDF and Optional Video files will be due no later than **May 6, 2022**. You will need to upload your PDF and an optional MP4 video file of your talk via the speaker portal, which arrived in your inbox (check your spam folder, too) in mid-April. There are multiple options for preparing video recordings of your talk, here are a few:

- Zoom - [Recording with Zoom Meeting App](#)
- PowerPoint – you can record your talk in [PowerPoint and export it as a MP4](#)
- XCD Recording tool – this is an online tool in the speaker portal that allows you to directly record and save your talk. [Here is a video tutorial describing that process](#)

VIRTUAL PRESENTATIONS GUIDELINES:

Virtual presenters have the option of recording a presentation that is under 12 minutes or uploading a poster and preparing a short video describing their work. Your talk will be available on-demand to all conference participants via the conference portal.

Video and PDF files will be due no later than **May 6, 2022**. You will need to upload an MP4 video file of your talk via the speaker portal, which arrived in your inbox (check your spam folder, too) in mid-April. Your unique link arrived in your inbox (check your spam folder too) in mid-April. There are multiple options for preparing video recordings of your talk, here are a few:

- Zoom - [Recording with Zoom Meeting App](#)
- PowerPoint – you can record your talk in [PowerPoint and export it as a MP4](#)
- XCD Recording tool – this is an online tool in the speaker portal that allows you to directly record and save your talk. [Here is a video tutorial describing that process](#)

All video files will have a closed captioning option on the Virtual Conference Platform. We encourage you to further consider [the accessibility of your talk](#) by reviewing suggestions on how to prepare an accessible presentation for diverse audiences, shared with us by our colleagues at The Wildlife Society.